To log in to the Unified Messaging web portal:

1. Log in to the Web PhoneManager via https://webum.uit.yorku.ca
2. Enter your mailbox (5 digit) extension in the Username field
3. Under, Security Code enter the same security code you use to log in via telephone
4. Click Login

To access training and reference guides (optional):

1. First, select User Resources
2. Next, select End-User Training for a training session on the Web PhoneManager
3. Then, select Telephone User Interface for a training session on the telephone interface
4. Finally, select Quick Reference Guide for a quick reference guide of the telephone interface and access instructions